



Strategic Highway Safety Plan

FINAL

MINUTES

SHSP Data Focus Group Meeting



January 8, 2014

1:00 p.m. – 3:00 p.m.

Meeting Place: VTrans, National Life, 5th Room #413, Boardroom

Meeting called Mary Spicer **Type of meeting:** Regular

Facilitator: Mary Spicer **Note taker:**

Timekeeper:

Mary Spicer(VTrans), Mandy White (VTrans), Mario Dupigny-Giroux (VTrans), Susan Clark (VHSA Coord.), Sarah Kepchar (VTrans), Bob Thigpen (DII), Heather Gibbs (VSP Data Analyst), and Jonathan Dowds for Amanda Hanaway-Corrente (UVM TRC).

Siai Sarepalli (CCRPC) and Kathy Codling (DMV CVE) via conference call.

Attendees: Absent: Jenna Protzko (VDH), Jeff Vigne (Co Op Ins), Rob Craver (VTrans IT), Tom Fields (LE Liaison), Lt. Andrews (DMV, CVE), Ture Nelson (FMCSA), Amanda Hanaway-Corrente (UVM TRC), Johnathan Croft (VTrans Mapping/GIS).

Invited guests: Analeisha Vang (VTrans, Web Page design), Stephanie Dasaro (VSP Public Information Officer), Ted Minall (GHSP Chief and VHSA Co-chair), and Elliot Greenblott (AARP).

Agenda item: VHSA/SHSP Web Page Design **Presenter:** Analeisha Vang

Discussion:

Analeisha presented a mock up of the proposed new format of the VHSA/SHSP web page. The goal is to make it more user friendly and quicker to find the information. The center includes a rotating feature where up to 4 items can be displayed. Currently, the Fatal Crash map is located in this area. Another suggestion for items in this area could be news articles such as a serious crash and can change periodically or as new articles are available.

Analeisha looking for feedback. Team had a few suggestions to include:

--On left side: separate Impaired and Distracted, put Bike/Ped stuff below, rename "Safety Measures and Data" to "Data and Safety Measures"

--Make the "Vermont Fatalities" table on the right side the source to feed other web pages that may want to duplicate the data.

-- "Crash Data" tab: use as a direct link to the query tool when it gets implemented.

There was also discussion about whether we could stay w/in the SHSP page but window to the query tool. Analeisha to discuss w/Matt Loftgren (VTrans IT) to see if t his would be possible.

Further ideas should be communicated to Analeisha for consideration. Send to Mary. Mary will collect and send as one email to Analeisha.

When Mary gets the notice that the new site is ready for testing, she will send out link to Data Team members.

NOTE: Analeisha only has 2 more weeks of part time work for VTrans, so the deadline below for feedback to Mary is important!!

Thanks to Analeisha for a great presentation and opportunity for team discussion!

Conclusions:

Action items	Person responsible	Deadline
✓ Team to provide further comments, ideas for layout and questions about the new design to Mary.	Data Team	1/17/2014 before noon.
✓ Compile all comments and email to Analeisha	Mary Spicer	1/17/2014

Agenda item: Public Crash Data Query Tool project Status **Presenter(s):** Mary Spicer

Discussion:

We have been working w/Fountains Spatial folks. Mandy and Mary provided list of data fields needed to create the Standard Reports. Also provided listing of data fields needed for Ad Hoc reporting tool.

We are considering an "advanced" user tab.

Identified that mapping will be based on the following priority: 1-LRS, 2-XY, and 3-Geocode. After that = "not mappable".

They have delivered the Tech Requirements and Specs documents.....these I emailed to everyone on Monday, January 6. I NEED COMMENTS BY FRIDAY. Meeting w/FS on Monday, January 13 to review data fields for ad hoc reporting and to go over comments on documents.

Note to caution public re: time reporting of fatals/fatalities not current on Web Query tool. Public will have to call VTrans or see SHSP site for updated counts.

Action items	Person responsible	Deadline
✓ Review Tech Requirements and Specs documents and provide comments to Mary Spicer.	Data Team	01/10/2014, Friday
✓ Compile language re: timeliness of Fataals/Fatalities data in a current year database. Provide to Fountains Spatial staff.	Mary Spicer	01/17/2014

Agenda item: "Impaired" data query definition **Presenter(s):** Mary Spicer

Discussion:

Heather pointed out that this group had not formally accepted the "Impaired" data query filter.

The query filter was drafted by Heather, Sgt. Scott, Mandy White and Mary Spicer. Mary presented at the working group meeting and the Board agreed to the filter specs.

Data Team was asked to vote as to approval or not. Approval was unanimous.

Conclusion: Include updated Impaired query filter into "Data Definitions" spreadsheet as approved.

Action Items	Person responsible	Deadline
✓ Update Data Definitions spreadsheet and distribute to team w/meeting minutes.	Mary Spicer	ASAP w/Meeting Minutes distribution
✓		
✓		

Agenda item: Crash data duplication over multiple web sites. **Presenter(s):**

Discussion:

Same data exists on different web sites: VSP, GHS, VTrans, SHSP, and AARP.

How can we make this more efficient so that data resides (and is managed) in one location and feeds others.

Stephanie Dasaro (VSP Public Information Officer), Ted Minall (Chief of GHSP) and Elliot Greenblott (AARP) invited for this discussion.

VSP Site (Stephanie Dasaro):

VSP is willing to adjust. Stephanie suggested that the SHSP site feed the other sites.

Data would be updated on SHSP but fed realtime to other sites. Can this be done? Then note "If you want more data, go to SHSP site".

Can the **monthly table** be posted to SHSP site? Yes. Post this one on SHSP and have VSP link to SHSP. But would need to be done as data comes in. Perhaps on the scrolling display on opening SHSP page. Use a crash scene picture that says "monthly crash stats" and then click on pic to get data.

VSP Map: VSP has a Google map for DUI/Impaired. Keep this map, but keep on VSP or do at SHSP site?
Mandy's FARS spreadsheet has the impaired information. Rick Scott or Leslie could help Mandy create same map and host on SHSP in VTrans Arc GIS.
VSP could provide Mandy w/process to do in Google. The public is familiar w/Google.
CONCLUSION: Leave as is for now, but Mandy can work w/Stephanie when we decide to change.

Stephanie will talk to Sgt. Scott and recommend changes to VSP site. Then work it up the chain for approvals. Next month or so. +-

Do changes incrementally now. Don't have to wait for new web page design to take place.

GHS SITE (Ted Minall):

Link the fatalities table to SHSP site. Steph to chat w/Ted to assist in the changes. Keep the lengthy historical spreadsheet...this is good info.

AARP SITE (Elliot Greenblott):

AARP lacks the IT expertise and personnel numbers to update real time.
On home page is a link to the SHSP site....way on bottom. Elliot suggested AARP move that link to the top of the page. Elliot said he could also put the SHSP links on the same page as the weekly report crash data.

VTrans (Mary/Sarah/Mandy):

Fatal Crash map to link to SHSP site. Mandy updates map on SHSP. Sarah will change the link.

NHTSA site:

NHTSA changed VT's data link to SHSP site.
UCRForm reference needs to be up dated. Mary to contact Angie Byrne, NHTSA, for update.

Conclusions:

Action items	Person responsible	Deadline
✓ Link fatal map in VTrans HwyRes map to SHSP site.	Sarah Kepchar, VTrans	ASAP
✓ Link "Vermont Fatalities" table in GHS site to SHSP site.	Ted Minall, GHSP	As time allows.
✓ Summarize proposed VSP site changes and present to Sgt. Scott. Move up the chain.	Stephanie Dasaro, VSP	As time allows.
✓ Move SHSP link to top of AARP's "VTDrivers" site. Include the SHSP site link on the "Vermont Highway Fatalities" page.	Elliot Greenblott, AARP	As time and staff allows.
✓ Provide most current UCRForm to NHTSA for posting to their site for VT State Data Information.	Mary Spicer	ASAP
✓ Post the 2008-current year monthly summary table to SHSP site. Update real time.	Mandy White	01/24/2014

Agenda item: SHSP CEA Action Items Status Report

Presenter(s): Mary

Discussion:

Status report updates from Mary, Mandy, Sarah, and Bob. Input information into tracking spreadsheet.

CEA 1B, Strategy 1, Action 2: We need to identify Champion for Josh Schultz's replacement. Sue mentioned Derek Lyman and she will look into.

CEA 4, Strategy 3, Action 3: VT Dept. Of Health (VDH) now has the Child Safety Restraint program. We need someone from VDH to champion this action item. Mary will contact Anne Liske, GHSP, to see who is the contact at VDH.

Special EA 1, Strategy 2, Action 1: Need to get Tom Fields status report.

Update file as much as possible and send along to Susan Clark.

Conclusions:

Action items	Person responsible	Deadline
✓ Identify CEA 1b, Strat. 1, Action 2 champion.	Susan Clark	
✓ Identify CEA 4, Strat. 3, Action 3 champion.	Mary Spicer	ASAP
✓ Special EA 1, Strat. 2, Action 1: status report needed.	Tom Fields	ASAP
✓ Update Data Team action item spreadsheet and forward to Susan Clark.	Mary Spicer	ASAP

--SUMMARY MISC:

Mary will get draft meeting notes out for comment.

Will send along the updated Data Definitions file and the updated CEA spreadsheet as current to date.

--Next meeting: TBD